



ESTONIAN
ENTREPRENEURSHIP UNIVERSITY
OF APPLIED SCIENCES

ESTONIAN ENTREPRENEURSHIP UNIVERSITY OF APPLIED SCIENCES
ADMISSION PROCEDURE

I GENERAL PROVISIONS

1. The admission procedure of the Estonian Entrepreneurship University of Applied Sciences (hereinafter EUAS) regulates admission to professional higher education and master's studies at the EUAS.
2. At the EUAS, it is possible to study via paid study places as well as places covered by targeted financing; in the case of the latter, the tuition fee is calculated in the framework of a scholarship programme or other programme.
3. Study places covered by targeted financing shall be approved according to the statutes of scholarship programmes or other programmes before the beginning of the admission period, and the relevant information shall be communicated to student candidates together with other admission information.
4. Applying for a scholarship shall take place according to the statute of the specific scholarship.
5. Annex 1 to the Admission Procedure sets out the study programmes offered in the academic year to come, and Annex 2 sets out the admission schedule.
6. The Vice-Rector for Academic Affairs shall be responsible for the general organisation of the admission process. The International Student Admission Specialist shall coordinate and conduct the admission of foreign students.
7. The EUAS will set a fee for processing admission documents and conducting the necessary procedures.

II CONDITIONS OF ADMISSION

8. A prerequisite for enrolling in a professional higher education programme is secondary education or an equivalent recognised foreign qualification.
9. A prerequisite for enrolling in master's studies is a bachelor's degree, higher education acquired on the basis of a professional higher education curriculum or an equivalent recognised qualification.
10. Documents certifying education obtained in a foreign state shall be assessed in accordance with Regulation No. 89 of the Government of the Republic of Estonia of 6 April 2006 (updated on 8 June 2018) "[Conditions and Procedure for Assessment and Academic Recognition of Foreign Educational Documents and for Use of Qualification Titles given in Foreign Education Systems](#)" and the procedure for assessment of educational documents of foreign candidates at the EUAS.
11. Each curriculum and/or speciality may have additional admission conditions, which student candidates can consult on the introductory sub-page of the respective speciality on the EUAS website at www.eek.ee.
12. In order to complete a curriculum with Estonian, Russian or English as the language of study, student candidates must command the respective language at the B1 level. As a rule, language proficiency is demonstrated by graduation from the previous educational level in the education system where the corresponding language is the official language of

study. The EUAS has the right to request student candidates to present additional proof of language proficiency.

13. In the case of student candidates coming from outside the European Union and applying for an English-language curriculum, the language proficiency shall, as a general rule, be certified by an IELTS certificate with a score of at least 5.5. In the case of master's studies, the EUAS has the right to refuse to admit a candidate if his/her IELTS certified language level is scored less than 6.0. In the absence of an IELTS certificate, the EUAS has the right to refuse to admit the student candidate to an English-language curriculum.
14. The decision to admit a student candidate from outside the European Union is also a decision to issue an invitation to the candidate for the purposes of the [Aliens Act](#). Such a decision will be made if the candidate's required level of education, level of proficiency in the study language and other relevant knowledge are demonstrated.

III APPLICATION FOR STUDIES AND SUBMISSION OF DOCUMENTS

15. To apply for studies, documents can be submitted via the admission forms available on the EUAS website (www.eek.ee). Documents shall be submitted in Estonian, Russian or English.
16. To apply for studies, a student candidate shall submit an electronic application, an identity document with his/her photo (ID-card or passport), documents certifying the level of education and language proficiency and a letter of motivation.
17. Student candidates who are permanent residents of a Member State of the European Union can submit applications until 31 August for the commencement of studies in the autumn semester, and until 31 January for the commencement of studies in the spring semester. Student candidates from outside the European Union can submit applications until 31 May for the commencement of studies in the autumn semester, and until 30 November for the commencement of studies in the spring semester. Exceptions to these deadlines can be made by the decision of the Board of the EUAS.
18. Study places shall be allocated to student candidates based on the submitted written materials, admission interviews and possible other specialty-specific admission requirements. The decisions shall be made by Specialty Heads or by other persons appointed by the Vice-Rector for Academic Affairs, based on the assessment results. The general principles of assessment are set out in Annexes 3 and 4. The current specialty-specific assessment principles are provided on the EUAS website, on the sub-page of the respective speciality.
19. Student candidates from outside the European Union are subject to a different application process, which is in line with the requirements of the [Aliens Act](#) and other rules established by authorities regulating learning mobility. The process in its current form is described on the school's English website.
20. Applicants shall be notified of admission decisions by e-mail or telephone.

IV ENTRY INTO A STUDY AGREEMENT

21. A study agreement shall be entered into between a student candidate and the authorised representative of the school, which stipulates the conditions and principles of cooperation between the student and the EUAS.
22. A prerequisite for the entry into a study agreement is a positive admission decision.
23. To enter into the study agreement, a student candidate shall present his/her identity document (ID card or passport) and documents confirming compliance with the admission requirements (originals, copies certified by the issuer of the document or notarised copies).
24. Documents certifying education obtained outside the Republic of Estonia shall be original documents or high-quality copies. If a document is not in Estonian, English or Russian, a notarised translation into Estonian, English or Russian shall be provided.

V MATRICULATION

25. A student candidate shall be matriculated after the entry into the study agreement and payment of the tuition fee, within the period specified in Annex 2 to the Admission Procedure. Exceptions can be made outside the main admission process by the decision of the Board of the EUAS.

ANNEX 1. CURRICULA AND SPECIALTIES IN THE 2020/2021 ACADEMIC YEAR

Professional higher education studies

- Business Administration curriculum
 - Human Resources Management (in Estonian)
 - Marketing (in Estonian)
 - Logistics (in Estonian and in Russian)
 - Financial Management (in Estonian and in Russian)
 - Company Management (in Russian)

- Web Design and Digital Graphics curriculum
 - Web Technologies (in Estonian and in Russian)
 - Graphic Design (in Estonian)

- Tourism and Restaurant Business curriculum
 - Tourism Business (in Estonian)
 - Restaurant Business (in Estonian)

- Quality Management curriculum
 - Quality Management (in Estonian)

- Computer Game Design and Development curriculum
 - Computer Game Design and Development (in English)

- Entrepreneurship and Business Innovation curriculum
 - Creativity and Business Innovation (in English)
 - Start-Up Entrepreneurship (in English)

- Software Development and Business curriculum
 - Software Development and Business (in English)

Master's studies

- Business Administration curriculum
 - Human Resource Management (in Estonian)
 - Financial Solutions Management (in Estonian)
 - Strategic Management (in Russian)

- International Business Administration curriculum
 - International Business Administration (in English)

ANNEX 2. ADMISSION SCHEDULE IN THE 2020/2021 ACADEMIC YEAR

31.05.2020	Application deadline for starting studies in the autumn semester of the 2020/21 academic year (non-EU citizens)
1.05 - 30.09.2020	Admission period for starting studies in the autumn semester of the 2020/21 academic year (EU citizens)
30.09.2020	Deadline for entry into study agreements for starting studies in the autumn semester of the 2020/21 academic year
1.09 - 7.10.2020	Matriculation period for starting studies in the autumn semester
1.10 - 31.01.2021	Admission period for starting studies in the spring semester of the 2020/21 academic year (EU citizens)
31.10.2020	Application deadline for starting studies in the spring semester (non-EU citizens)
15.02.2021	Deadline for entry into study agreements for starting studies in the spring semester of the 2020/21 academic year
14.01 - 22.02.2021	Matriculation period for starting studies in the spring semester
31.05.2021	Application deadline for starting studies in the autumn semester of the 2021/22 academic year (non-EU citizens)

ANNEX 3. MASTER'S STUDIES

A prerequisite for admission to master's studies at the Estonian Entrepreneurship University of Applied Sciences is the completion of higher education at the level of professional higher education or undergraduate or equivalent foreign qualification. The admission of a student candidate shall be decided on the basis of the following criteria:

- academic ability (20%);
- letter of motivation/essay (30%);
- entrepreneurial spirit and interest in the chosen speciality – admission interview (50%).

The assessment of academic ability shall be based on the documents submitted by the student candidate regarding the completion of the previous study level as well as possible research work of the student candidate. Entrepreneurial spirit and interest in learning shall be assessed on the basis of an interview with the student candidate. During this interview, the following aspects shall be evaluated:

- self-presentation;
- entrepreneurial attitudes and values, and willingness to work towards them;
- learning motivation;
- initiative;
- previous experience of entrepreneurship, management or organisation.

Student candidates already active as entrepreneurs or with the intention to enter the world of entrepreneurship during or after their studies have an advantage.

ANNEX 4. PROFESSIONAL HIGHER EDUCATION STUDIES

A prerequisite for admission to professional higher education studies at the Estonian Entrepreneurship University of Applied Sciences is the completion of secondary education or equivalent foreign qualification.

The admission of a student candidate shall be decided on the basis of the following criteria:

- letter of motivation/short essay (30%);
- admission interview (50%);
- learning motivation and an entrepreneurial mindset (20%).

During this interview, the following aspects shall be evaluated:

- self-presentation;
- willingness and capability to study at higher education level;
- initiative.

The assessment of learning motivation and entrepreneurial mindset shall be based on the short essay, other documents presented by the student candidate and the admission interview. The assessment shall cover the following:

- entrepreneurial mindset and values and willingness to work towards them;
- previous experience of entrepreneurship, management or organisation.

Student candidates already active as entrepreneurs or with the intention to enter the world of entrepreneurship during or after their studies have an advantage.